

## COUNCIL ON CURRICULAR PROGRAMS AND INSTRUCTION

Thursday, 15 October 2020

Via Zoom, 3:30 p.m.

### MINUTES

**In Attendance via Zoom:** S. Bennett, B. Birnbaum, C. Blankenship, N. Ekici, P. Goodwin, H. Hemphill, B. Intrieri, H. Kamminga-Peck, C. Pryor

**Ex-Officio:** D. Williams, M. Mossman

**Members Absent:** S. Szyjka

**Guests:** L. Prosise, C. Hughes, K. Zellman

- I. Consideration of minutes
  - a. Linda: 203 Illinois Board of Higher Education, needs to include “higher.”
    - i. Intrieri move to approve, Hemphill second. Approved.
- II. Announcements
  - a. Bennett: We have a new representative from SGA, though she’s not present today.
  - b. Bennett: Three new General Honors courses were sent to us as a courtesy. We do not need to approve them, but they are available in the Google Drive.
  - c. Bennett: Our CCPI forms are being reworked by Linda & Mark Mossman, due to the HLC re-accreditation in late March. The goal is to link the curriculum with WIU’s mission statement & student learning assessments. They will be available for review at our next meeting.
    - i. Intrieri: what do we need to look for? Criterion?
    - ii. Mossman: Clarity & purpose. This move falls under Criterion 1 & 4, but we don’t need to get into the weeds of it – the main thing is to make sure the forms are clear and that they serve the purpose of CCPI, while being integrated with our mission statement and student learning assessments.
    - iii. Linda: The changes are clearly marked on the forms. There is also a summary of proposed changes at the end of the documents. Then a clean copy will be sent to Steve to post.
    - iv. Bennett: Will follow up to clarify whose job it is to post things publicly to the website and to the Faculty Senate.
- III. Old Business – none at this time.
- IV. New Business
  - a. Health Sciences & Social Work Curriculum request for SW 341
    - i. motion: Birnbaum, Intrieri seconded
    - ii. Discussion:
      1. Zellman: This is an opportunity for students to be more easily hired by child welfare agencies.
      2. Bennett: There’s an extra sentence in paragraph 4 under Justification of course in 341. In paragraph 1, it says “this course along with 342” for both courses; for course 342 it needs to say “this course along with 341.”
      3. Linda: Clarifying that the instructor can override all of the prerequisites?  
Zellman: Yes, we’ve found that serves the students best. It allows for students who have transferred from other schools or programs to be able to jump in and take these courses if the instructor feels they are prepared.
      4. Donna: looks good.

5. Intrieri: Might people from other curriculums take these?  
Zellman: Yes, that's why we want one of the prerequisites to be the consent of instructor, which allows for that flexibility.
- iii. Intrieri: move to vote. Ayes: 9. Nay: 0. Abstain: 0  
Approved.
- b. Health Sciences & Social Work Curriculum request for SW 342
  - i. Motion to approve: Intrieri 2<sup>nd</sup>: Hemphill
  - ii. Discussion:
    1. Zellman: This is the 2nd course in the sequence. Students must take SW 341 before this.
    2. Intrieri: what does it add?  
Zellman: In SW 341, students take 2 required exams to be hired in family services. In SW 342, they take a separate set of exams. Once they are hired by DCFS, typically they spend 4 weeks in training culminating in the exams which these courses cover, including being able to assess child needs, appropriate placement, risk assessment, etc.  
Intrieri: So DCFS waives the training?  
Zellman: Not precisely, but the students will be taking the exams in the DCFS system, so they only have to do about 1 week of training before they are in the field.
    3. Linda: On the 3rd page item E, are there any courses to be deleted?  
Zellman: Not at this time, just in case we need to backtrack or DCFS changes their mind.  
Linda: Just be sure to answer question before sending it to Faculty Senate.
    4. Bennett: Send corrected copies to Steve Bennett to send on to Senate
    5. Donna: Are you hoping to start offering this in the Spring of 2021?  
Zellman: Yes.  
Linda: It won't make it into the catalogue until Fall 2021.  
Vote: Ayes: 9. Nays: 0. Abstain: 0.  
Approved.
- V. Provost's Report
  - a. Mossman: Nothing to report at this time. Will have the forms for review at our next meeting.
- VI. Motion to adjourn: Intrieri. Meeting adjourned at 3:59 p.m.

**Next meeting is Oct. 29 at 3:30 p.m. via zoom.**