

WESTERN ILLINOIS UNIVERSITY
FACULTY SENATE
Regular Meeting, 23 February 2016, 4:00 p.m.
Capitol Rooms - University Union

ACTION MINUTES

SENATORS PRESENT: S. Bennett, V. Boynton, J. Brown, A. Burke, G. Cabedo-Timmons, D. DeVolder, K. Dodson, R. Hironimus-Wendt, S. Holt, K. Kapale, C. Keist, N. Lino, B. Locke, J. Myers, C. Pynes, T. Roberts, B. Siever, A. Silberer, T. Westerhold
Ex-officio: Kathy Neumann, Interim Provost; Janna Deitz, Parliamentarian

SENATORS ABSENT: D. Halverson, T. Sadler

GUESTS: Stacy Betz, Scott Coker, Katrina Daytner, Kevin Hall, Buzz Hoon, Angela Lynn, Sue Martinelli-Fernandez, Kyle Mayborn, Russ Morgan, Michael Murray, Nancy Parsons, Steve Rock, Lanie Steelman, Brian Stone, Dovile Svirupskaite, Bill Thompson, Scott Walker, Ron Williams, Lora Wolff

I. Consideration of Minutes

A. February 9, 2016

Correction: On page 10, last paragraph, the first reference to enrollment refers to total enrollment rather than full-time, so that it should read, “Senator Hironimus-Wendt observed that he, Senators Sadler, Pynes, McNabb, and others came to WIU approximately ten years ago when ~~full-time total~~ enrollment on the Macomb campus was 10,400; in spring of 2006, full-time enrollment on the Macomb campus was 9,800, and today it is 6,900.” (Hironimus-Wendt)

MINUTES APPROVED AS CORRECTED

II. Announcements

Chairperson Pynes welcomed Senators Pawelko and Solomonson, who will be replacing Senators Szyjka and Carncross, respectively, this semester.

Chairperson Pynes asked for senators to keep Senator Sadler and his family in their thoughts upon the death of his sister yesterday. Laura Sadler Cripe worked in the Department of English.

A. Approvals from the President

1. Addition of Title IX language to Course Syllabus Policy

B. Provost’s Report

1. The History teacher education program received the highest accreditation from the National Council for Social Sciences and is not due to be reviewed again until 2023.
2. The Centennial Honors College sponsored the Pre-Law Symposium on February 15. Recruiters from various law schools met with students, and WIU alum Margaret Wong, who received her bachelor’s degrees in Biology and Chemistry and continues to be a strong supporter of the College of Arts and Sciences, delivered the key note address.
3. WIU Broadcasting students have been named finalists for seven awards from the National Association of Broadcasting Society. They will travel to Hollywood on March 14 for the ceremony. Additionally, Broadcasting professor Sam Edsall was named a finalist for the professional production competition.

4. For the second time in its history, WIU has a Truman Scholar finalist. Jillian Ross, a Recreation, Park and Tourism Administration major and Centennial Honors scholar from Cedar Falls, Iowa, will be interviewed for the award on March 14 in Kansas City.
5. Thirteen high schools will send 82 band students to WIU this week for the Showcase of Bands. Guest conductors for the event are from Drake and Baylor Universities. Interim Provost Neumann announced that ten bands have already submitted their applications to be included in next year's event. She pointed out that the Showcase of Bands brings hundreds of students that might not otherwise get to visit WIU to the Macomb campus and enables them to work with WIU faculty. She expressed thanks to the School of Music for hosting the event.
6. President Thomas has approved graduate courses at the 500- through 700-level for hybrid delivery.
7. WIU participated in two press conferences on Friday, February 19 as part of events hosted by the Illinois Coalition to Invest in Higher Education. Chairperson Pynes participated in the conference on the Macomb campus on Friday morning. Representatives from Quad Cities community colleges, private colleges, WIU, and the community met at WIUQC on Friday afternoon to advocate for state higher education funding.
8. Following Governor Rauner's budget address last week, Illinois Secretary of Education Beth Purvis provided information about the budget for higher education. The Governor's FY 17 budget proposes a 20 percent reduction from the FY 15 appropriation, which for WIU would amount to an appropriation of \$41,156,200. Money would also be set aside for Performance-Based Funding under the Governor's proposal, which could make the 20 percent cut a little less. Interim Provost Neumann reported there was no news about the current year's budget. Governor Rauner vetoed a Monetary Award Program (MAP) grant bill that came to his desk, but Interim Provost Neumann is hopeful that a new bill co-sponsored by Representative Norine Hammond and others that would include funding for public higher education, MAP, and some procurement reform will get some traction.
9. Associate Provost Nancy Parsons attended the recent Illinois Board of Higher Education (IBHE) meeting where changes to the metrics used for their Program Efficiency and Effectiveness Report (formerly called the Low Performing Programs Report) were discussed. Beginning August 2017, metrics will be put in place that would increase the target enrollment and graduation levels for bachelors and doctoral programs and decrease the average number of years all programs are assessed:

Terms/Metrics (~~5-year~~ 3-year averages):

Bachelor's level programs:

Enrollment: Less than ~~25~~ 40 majors

Graduation: Less than ~~42~~ 9 degrees conferred

Master's level programs:

Enrollment: Less than 10 majors

Graduation: Less than 5 degrees conferred

Doctoral level programs:

Enrollment: Less than ~~5~~ 10 majors

Graduation: Less than ~~3~~ 2 degrees conferred

Senator Myers asked if proposed Performance-Based Funding would help WIU. Interim Provost Neumann responded that she has not yet seen a list of the performance metrics that will be proposed for next year, but she was told that it could mean a reduction of 16 percent instead of 20 percent if WIU achieved the maximum. Interim Provost Neumann promised to share more information on this topic when it becomes available to her.

C. Student Government Association (SGA) Report

(Dovile Svirupskaite, SGA Representative to Faculty Senate)

Ms. Svirupskaite announced that SGA President Wil Gradle will give a State of the Students address on March 9 at 3:00 p.m. in the Sherman Hall Auditorium. She would like for senators to encourage their faculty colleagues to attend. She said that many student issues will be addressed, including the student reaction to the budget impasse.

Election season is beginning for SGA. Students are being encouraged to run for SGA President, Vice President, or SGA student member. SGA would like to see well-represented elections with as many students running as possible.

D. Other Announcements

1. The Senate Executive Committee extended the deadline for unfilled seats during the current election cycle, with the following results. If only one nominee submitted a petition, those individuals were declared elected:

College of Business and Technology – one 3-year vacancy beginning fall 2016

- Nominees:
 - Rajeev Sawhney, Management and Marketing
 - Cecil Tarrant, Management and Marketing

College of Education and Human Services – one 1-semester vacancy beginning immediately for spring 2016 only

- Nominee:
 - Katharine Pawelko, Recreation, Park and Tourism Administration

Macomb At-Large:

- one 3-year vacancy beginning fall 2016
 - Nominees:
 - Bharathi MadeGowda, Nursing
 - Diane Sandage, Sociology and Anthropology
- one 1-year vacancy beginning fall 2016
 - Nominees:
 - Gloria Delany-Barman, Educational Studies
 - Scott Palmer, History
- one 1-semester vacancy beginning immediately for spring 2016 only
 - Nominee:
 - Terry Solomonson, Music

Ballots have been mailed to eligible faculty to determine appointments for two 3-year vacancies for College of Arts and Sciences beginning fall 2016. Ballots will be mailed out on Wednesday, February 24 for the remaining contested seats.

Faculty Senate seats which were filled earlier this month for fall 2016 include:

- At-large 3-year appointment: Mallory Sajewski, University Libraries
- Education and Human Services 3-year appointment: Jennifer Plos, Kinesiology
- Fine Arts and Communication 3-year appointment: Stacey Macchi, Communication

2. Chairperson Pynes announced that Director of Admissions Andy Borst expressed his appreciation to senators who have already sent him their personalized notecards for recruiting new freshmen. Senator Silberer has already been in communication with one of the potential students to whom she sent a personal note. Chairperson Pynes hopes that these kinds of efforts may result in reaching the admissions goal of 1,500 new freshmen for fall 2016. He encouraged senators who need more notecards or have questions to contact him or the Office of Admissions. Senator Boynton related that when she ran out of notecards before her 9 a.m. class she contacted Dr. Borst and found when she returned

from class that more had already been delivered. Chairperson Pynes explained that the notecards are to be returned to Admissions for mailing so that individual stamps can be affixed to them; this indicates they were sent by a human rather than machine-generated and makes them more likely to be opened. He added that it is in faculty's interest to try to genuinely show potential students that WIU is a welcoming, student-centered university where faculty do make themselves available to help.

III. Reports of Committees and Councils

A. Council on Curricular Programs and Instruction (CCPI) (Lora Wolff, Chair)

1. Curricular Requests from the School of Law Enforcement and Justice Administration

a) Requests for New Courses

- (1) FS 300, Administration of Firefighter Safety Programs, 3 s.h.
- (2) FS 487, Fire Codes and Standards, 3 s.h.

NEW COURSES APPROVED

b) Requests for Changes of Options

- (1) Fire Protection Services (Fire Administration major)
- (2) Fire Protection Services (Fire Science major)

CHANGES OF OPTIONS APPROVED

c) Requests for Changes of Minors

- (1) Fire Administration
- (2) Fire Science

CHANGES OF MINORS APPROVED

2. Curricular Requests from the Department of Engineering Technology

a) Request for Change of Minor

- (1) Operations Management

CHANGE OF MINOR APPROVED

3. Curricular Requests from the Department of Broadcasting and Journalism

a) Request for Change of Major

- (1) Journalism

CHANGE OF MAJOR APPROVED

4. Curricular Requests from the College of Arts and Sciences

a) Request for New Course

- (1) A&S 196, Introduction to Research Methods, 0 s.h.

Senator Boynton asked if the new course is intended only for Liberal Arts and Sciences majors or for all students. College of Arts and Sciences Interim Associate Dean Kyle Mayborn replied that the course is for all Arts and Sciences students. Arts and Sciences Dean Sue Martinelli-Fernandez added this is why the College preferred to use the A&S prefix rather than LAS, which is specific to the Liberal Arts and Sciences major. Chairperson Pynes asked if there is any cost to students for a 0 s.h. class; Registrar Angela Lynn replied that there is no cost to students.

Senator Roberts asked how this course will differ from students doing an honors project or other research within existing courses. Dr. Mayborn replied that freshmen interested in exploring research with a faculty member, perhaps over the summer, may not want to pay for a credit class; it is hoped that A&S 196 might help with retention of these students. He said another target audience would be high school students interested in working with a science professor, which will also help with recruitment. Dr. Mayborn said the College does not want high school students to have to pay to work with professors over the summer, but they need some kind of affiliation with the University for purposes of liability. Last year, the College hired these students for \$25, but it is thought that a 0 s.h. course will be a better path. Senator Hironimus-Wendt remarked this course might also work well for students, such as social scientists, who want to do research outside of their major area.

NEW COURSE APPROVED

B. Council on Campus Planning and Usage
(Brian Stone, Chair)

1. Report on Active Shooter Situations Related to Campus Facilities

Dr. Stone read from a resolution passed by Faculty Senate in 2013:

WHEREAS, many of the doors on classrooms and other facilities on the campus of Western Illinois University have locking mechanisms that prevent shelter-in-place from being a viable option because the doors must be locked from the outside while in a closed position;

BE IT FURTHER RESOLVED that the Council on Campus Planning and Usage shall provide advice and counsel to Facilities Management and the Office of Risk Management and Emergency Preparedness on these matters and present the Senate with progress reports on a regular basis.

The Executive Committee in fall 2015 asked CCPU to provide a progress report. CCPU held formal meetings with Facilities Management Director Scott Coker, who is an ex-officio member of the Council; Scott Harris, Director of Public Safety; and Digger Oster, Assistant to the Vice President for Administrative Services, in December 2015. Facilities Management provided the results of an assessment they performed on the locks of all WIU classrooms. Stipes Hall was found to be the main building in need of upgrade; Facilities Management replaced classroom locks in Stipes Hall at a cost of \$30,000.

Mr. Harris told CCPU that the Office of Public Safety (OPS) has been holding Run-Hide-Fight (RHF) training for WIU faculty and staff since July 2015. The training, which lasts up to two hours, has been offered six times so far, with 300 faculty/staff being trained. Run-Hide-Fight training is different than the ALICE method (Alert-Lockdown-Inform-Counter-Evacuate/Escape) used in many K-12 schools. According to the CCPU report, RHF “focuses on using your brain to think through the best options for survival, and to

first run from the situation if possible, then hide if you can't get away, then fight as a last resort." Dr. Stone reported that CCPU heard that it is less expensive and more effective to train employees than to try to modify buildings to anticipate active shooter situations and prevent or avoid casualties.

Further discussions at CCPU included use of technology and communication in active shooter scenarios. According to the CCPU report, University Technology is working on a system that would pop an alert up on any computer on campus if an emergency occurred.

Senator Dodson asked if anyone is tracking the number of faculty that have completed the RHF training. Senator Dodson, a professor in Law Enforcement and Justice Administration, informed senators that in a shoot scenario the shooter usually targets the professor first, so someone else, such as a student, may need to step up and make decisions about what occurs in the classroom after that point. She thinks it would be beneficial for designated students or graduate assistants to be trained as well as faculty and staff and asked if this is being considered. Dr. Stone responded that Mr. Harris may have information about what individuals or departments have been trained but he does not. At the time of the CCPU report, the Vice President for Student Services office was looking into whether the training could be extended to students. CCPU also discussed requiring WIU employees to attend training sessions.

Senator Westerhold liked the references in the report to the uses of technology in active shooter situations. She related that when a graduate student heard a woman screaming outside the Economics and Decision Sciences tutoring center in Stipes recently, the student called the department office because she was unsure what the situation was outside the door. OPS and the College of Business and Technology Dean's office were called, and the student was told to lock the tutoring center door. Although the situation turned out to be innocuous, Senator Westerhold said it is hard for professors while they are teaching to discern whether a fight or screaming heard in the hallway is harmless or a threat, and a pop-up notification would be appreciated. She likes that CCPU is continuing to look at the technology side of these situations.

Senator Roberts asked who departments would contact if they want their faculty to have RHF training. Mr. Coker responded that Facilities Management contacted Human Resources to set up a training session. Senator Dodson asked if OPS is willing to come to the buildings in which faculty work to offer suggestions about their specific locations. She teaches in Horrabin, Stipes, and Morgan Halls and noted that they would all provide different scenarios for active shooter response. Senator Dodson actually provided the training for the LEJA advisors who had requested it. Dr. Stone responded that OPS does take departmental requests and prefers to train large groups in one location.

Senator Pawelko asked if other means of response to active shooters have been considered. She noted that faculty, staff, and students at the University of Iowa have to scan their ID cards to enter buildings. Students must be registered for classes in buildings they wish to enter and only authorized individuals associated with specific buildings are allowed to enter them. Dr. Stone responded that one big issue discussed at CCPU meetings was cost. He related that CCPU discussed such issues as whether classrooms should all have a standard set of furniture that could be moved around and used to block doors. CCPU was told by Mr. Harris, however, that this approach is not advocated because it can lead to a false sense of security. Dr. Stone reported that in the past ten years, tactics for handling active shooter scenarios have changed greatly because nowadays these individuals are more likely to commit suicide than to take hostages. He said situations now focus on how to train individuals to respond to any situation and any environment, and RHF tends to address that need. He added that current thinking is moving away from physical property purchases and upgrades and more toward employee training. Mr. Coker pointed out that, for the most part, WIU is completely different than a high school situation where there is one locked door with controlled access, and to change to this

model would represent a huge alteration in WIU's open campus design. He noted that Stipes and some other WIU buildings have four entrances, and electronic locks are very expensive. Mr. Coker stated there have been discussions during master planning to move to this type of model, but it would be more likely that this kind of shift in functionality could be considered only as the University remodels buildings and changes designs. He added that the biggest problem is the cost. Senator Boynton noted that WIU's buildings are also used by the general public, who would not have ID cards to allow access. Mr. Coker responded that if WIU ever considers this level of security, it would represent a philosophical shift to a closed campus.

Chairperson Pynes observed that the classroom doors in Morgan Hall can only be locked from the outside. Mr. Coker responded that there are 20 different kinds of locking functions, with the two main functions being classroom and intruder. The majority of WIU classrooms have the type of doors which can only be key locked from the outside and are blank on the inside (classroom function). Mr. Coker stated that Stipes Hall was unique in that it formerly had a key lock on the outside of classroom doors with a deadbolt and was blank on the inside. Mr. Coker explained that 20 years ago the concern on campuses was that a sexual assault would occur in a classroom and the door would be locked to prevent a victim from escaping, which is why Stipes Hall doors were planned to prevent locking someone inside a classroom from the outside. With new concerns nowadays, the preferred design is intruder hardware, which is keyed on the inside and outside of doors. Mr. Coker stated that any new building at WIU has intruder hardware. When Facilities Management changed all of Stipes Hall's classroom locks, the cost of \$30,000 covered just the hardware since WIU employees did all the work.

Senator Hironimus-Wendt asked if best practice is to lock the classroom door after most students have entered and then unlock it individually for late arrivals. Mr. Coker said that while he understands this is a hassle, this is the preferred method for those doors with classroom function locks.

The CCPU report recommends 1) further analysis of affordable facilities options and 2) further publication and possible requirement of training/awareness of RHF concepts.

NO OBJECTIONS TO THE REPORT

- C. Senate Nominating Committee
(Ginny Boynton, Chair)

SENATE COUNCILS AND COMMITTEES:

<u>Council on Curricular Programs and Instruction</u>				
Andrea Hanna, Curriculum & Instr	replacing	Jessica Lin	Spr 16 only	At-large

UNIVERSITY COUNCILS AND COMMITTEES:

<u>Bachelor of General Studies Advisory Committee</u>				
Katherine Perone, Hlth Sci/Soc Wrk	replacing	Susan Moore	2017	E&HS

There were no further nominations, and the two candidates were declared elected.

Senator Boynton stated that there is an at-large vacancy on the Council on General Education that the Senate Nominating Committee is working to fill; eight departments are eligible for the at-large positions because they must be ones that do not offer courses in the discipline-specific Gen Ed categories. A vacancy for the University Technology Advisory Group has been eliminated because the current faculty member has agreed to serve the remainder of the spring semester.

Senator Boynton informed senators that the Nominating Committee's interest survey will go out via email at the end of the week.

IV. Old Business – None

V. New Business – None

Motion: To adjourn (Pawelko)

The Faculty Senate adjourned at 4:34 p.m.

Jeff Brown, Senate Secretary

Annette Hamm, Faculty Senate Recording Secretary