

**WESTERN ILLINOIS UNIVERSITY  
FACULTY SENATE  
Regular Meeting, 30 August 2016, 4:00 p.m.  
Capitol Rooms - University Union**

**ACTION MINUTES**

**SENATORS PRESENT:** M. Allison, V. Boynton, J. Brown, Gloria Delany-Barmann, D. DeVolder, R. Hironimus-Wendt, K. Kapale, C. Keist, N. Lino, B. Locke, S. Macchi, Heather McIlvaine-Newsad, Jennifer McNabb, J. Plos, C. Pynes, T. Roberts, T. Sadler, M. Sajewski, D. Sandage, S. Szyjka, C. Tarrant  
Ex-officio: Kathy Neumann, Interim Provost; Janna Deitz, Parliamentarian

**SENATORS ABSENT:** D. Halverson

**GUESTS:** Chandra Amaravadi, Munia Cabal-Jimenez, Katrina Daytner, Anita Hardeman, Angela Lynn, George Mangalaraj, Hal Marchand, Sue Martinelli-Fernandez, Kyle Mayborn, Jill Myers, Nathan Miczo, Russ Morgan, Jim Olsen, Nancy Parsons, Darcy Plymire, Joe Rives, Steve Rock, Brian Stone, Dovile Svirupskaite, Jack Thomas, Joi Wells, Ron Williams, Lora Wolff, Tae Yang

I. Consideration of Minutes

A. April 28, 2016

On p. 3, under the section discussing University Libraries and the Honors College, Senator Kapale corrected that he helped with the steering effort for the graduate research conference. (“Conference” had been omitted.)

**MINUTES APPROVED AS CORRECTED**

B. May 3, 2016

Senator Kapale pointed out that on p. 6, during the discussion of the change to the TOEFL score for admission of international students, the minutes state that Dr. Richard Carter, former Director of the School of Distance Learning, International Studies, and Outreach, said he is not opposed to coming back to Faculty Senate in one or two years and discussing the result of the change from a score of 79 to a score of 73. Senator Kapale noted that since Dr. Carter has now retired, the Senate should make sure that a representative of his office returns in one to two years to discuss data following the change.

**MINUTES APPROVED AS DISTRIBUTED**

C. June 7, 2016

**MINUTES APPROVED AS DISTRIBUTED**

II. Announcements

A. Approvals from the President and Provost

1. Approvals from the President

- a. Change English proficiency requirement to TOEFL score of 73 for international student admissions

2. Approvals from the Provost

- a. Requests for New Courses

- i. PHIL 495, Internship, 1-3 s.h.
- ii. REL 460, The Bible and Current Issues, 3 s.h.

B. Provost's Report

Interim Provost Neumann asked Registrar Angela Lynn to provide Faculty Senate with a preliminary report on fall enrollments. Dr. Lynn reminded senators that the official tenth day of the semester is Friday, September 2, and there will be some new registrations as well as some drops that occur before that date. She expects that official enrollment numbers should be released on Wednesday, September 7. Last year's tenth-day enrollment for the University was 11,094; enrollment currently stands at 10,349. Dr. Lynn stated that while she had informed the Senate in May that projected numbers were down quite a bit from the same time the previous year, overall the outlook is better than what was projected. She attributes that to the fact that freshman enrollment, which was feared to drop as low as 1,200, is about the same as last year's fall enrollment of 1,535. Dr. Lynn said that this is amazing and thanked senators for their help reaching that number of new freshmen. She explained that spring 2016 enrollments were down six percent from the previous spring, which tends to continue through the fall semester in most cases. This fall, graduate and transfer enrollments are down. The Registrar is not seeing a huge difference in the number of students with encumbrances versus last year's numbers, and suspensions/dismissals and graduation numbers are down as well, which seems to support that the decrease overall is left over from last spring.

Dr. Lynn reported that, as of now, freshman retention from last fall is a little over 69 percent, which is an increase from 67.7 percent retention last fall. She was particularly excited to see that retention is up about 9.5 percent for Office of Academic Services (OAS) students this fall. Dr. Lynn believes the class that was admitted last year was much more academically prepared and financially able to be at WIU, which has led to that success.

Senator McNabb asked how much this year's fall enrollment is down from last year's; Dr. Lynn responded that, as of now, there are three fewer freshmen registered for fall 2016 than were registered for fall 2015. Senator Roberts pointed out that the May 3 minutes reported former Admissions Director Andy Borst as stating that last year's freshman enrollment was 1,530; Dr. Lynn clarified that 1,535 is the official number from last year.

Interim Provost Neumann expressed her congratulations, stating that level freshmen enrollments and increased retention levels are the result of efforts by everyone at the University, and she does not want to lose that momentum. She stated that efforts will begin in earnest in late fall/early spring toward next year's retention and enrollments. Interim Provost Neumann would like to hear ideas about how to keep the momentum moving forward regarding attracting new freshmen and continuing to increase retention.

Interim Provost Neumann stated that events are already underway at the University, including this week's Hallwas Lecture and the College of Business and Technology's 50<sup>th</sup> anniversary celebration. She recalled that at the Faculty Assembly she spoke about charging senators to start the process toward looking at the definition and parameters of comprehensive majors and a review of the categories of General Education, as well as a separate effort to make sure that WIU continues to offer a solid teacher education program and trying to increase enrollments in that area. She also plans to reconstitute the Academic Task Force that was in place last fall.

Interim Provost Neumann reported that she, Associate Provost Nancy Parsons and Vice President Joe Rives met with representatives of Northern Illinois University today to talk about collaborative efforts that would begin with the School of Engineering but which Interim Provost Neumann believes may have a much broader reach.

C. Student Government Association (SGA) Report  
(Dovile Svirupskaite, SGA President)

Ms. Svirupskaite told senators that SGA will make appointments today for cabinet positions. The first SGA meeting is tonight. Ms. Svirupskaite introduced Joi Wells, who is being nominated for the position of Director of Student Academic Affairs. Ms. Wells is a senior Political Science major.

Ms. Svirupskaite announced that SGA will become part of the Illinois Board of Higher Education (IBHE) Student Advisory Council. SGA will send a student representative each month to represent WIU on that body.

D. Other Announcements

1. Presidential Initiatives for Western Illinois University, Academic year 2016-17  
(President Jack Thomas)

President Thomas reported that WIU received \$36.5 million in bridge funding for the year; those funds, however, are not given in a lump sum but are distributed according a certain percentage each month. WIU has currently received \$10 million of the funding and will continue to receive about \$5 million per month. Additionally, the University is scheduled to get \$5.1 million in Monetary Award Program (MAP) funding but has not yet received that disbursement, although some other state institutions have received their MAP funds. President Thomas told senators that WIU is covering MAP funds for current students and will continue to do so. He also reminded senators that the \$5.1 million was to pay MAP for spring 2016; President Thomas hopes to receive more MAP funding for the current year between now and January, as well as a full budget. President Thomas will continue to advocate in Springfield for full funding.

President Thomas announced that Founder's Day will be celebrated September 23 on the Macomb campus and September 26 in the Quad Cities. He recently hosted African American WIU alumni on the Macomb campus. President Thomas related that last year he and Vice President Bainter met with some African American alumni in the Chicago-area who have had gotten together annually for the past 16 years but for various reasons have never returned to Macomb. Last year, President Thomas invited these alumni, who include some professional football and basketball players and other renowned individuals, to be his guests for a visit back the WIU Macomb campus. President Thomas told senators the group had a very good meeting and he was very pleased with some of the input resulted from it.

President Thomas is pleased with fall freshman enrollment, particularly in light of the crisis of confidence in the state of Illinois and the challenges to higher education. He applauded the efforts to bring in more freshmen, including letters from senators and others to potential students, the three percent reduction in tuition for incoming students, and increased high school visits. President Thomas stated that some peer institutions did not do as well as WIU in attracting new students. He pointed out that some of WIU's larger classes are now graduating, and transfer and graduate admissions were down this fall, but overall enrollment is much better than he had anticipated, and he is excited about this year.

President Thomas announced that this year the University will conduct a search for a Vice President for Student Services and a Vice President for Administrative Services.

President Thomas is bringing his Presidential Initiatives for the year to all governing bodies before putting the document on his website, where he will also include accomplishments related to last year's goals. This year's goals include reviews of General Education, Teacher Education, and a strategic review of academic programs; increasing student participation and outcomes in the Centennial Honors College; investigating opportunities for new graduate programs; and identifying courses and programs where there is feasibility and demand for irregularly scheduled formats, such as weekend

academy, online, and hybrid courses. Senator Delany-Barmann asked how these courses and programs will be identified. President Thomas responded the Board of Trustees has asked that WIU offer a variety of modes for presentation of courses, such as weekend or evening courses and non-traditional formats. There are also plans to take classes to centers of business and industry. President Thomas believes that WIU will limit itself if the University does not explore these kinds of strategies, which are being used by other institutions. He noted that many students are already involved in their careers and do not have the time to come to WIU for traditional classroom courses. He wants to make sure that WIU reaches a wide variety of students. Senator Delany-Barmann asked if departments are free to develop these types of offerings. President Thomas responded that he is working with Interim Provost Neumann, deans, and chairs to develop a strategy. Interim Provost Neumann added that because of the success of the hybrid master's programs in Business Administration and College Student Personnel, President Thomas has said that any master's programs that wish to develop a hybrid program can do so if the department, curriculum committees, and deans think this is appropriate. President Thomas added that the University also needs to look at some undergraduate programs to see if they are conducive to this type of format, although he noted that not all of them are.

Senator Allison remarked that at the end of the annual report for the Council on General Education (CGE), which she chaired last year, she discussed the mood of General Education on campus. She told senators that CGE was very stressed last year and there were many questions about what they were doing. She stated that over the course of the past three years or longer, CGE has undertaken general reviews of Gen Ed by looking at peer institutions and how other programs work, such as a comparison of General Education hours and how they are published. CGE has noticed that many other institutions bury their Gen Ed hours so that it looks like they have less than WIU while they actually have more requirements. Senator Allison related that, given the conversations on the Council, CGE did not feel this was the time for a review of Gen Ed. She added that faculty are so stressed and the stakeholding is so high that the Council does not think this is the right moment to do a review. She asked why the President and Interim Provost think this is the right moment. Interim Provost Neumann responded that it has been 12 years since the last review of General Education, and generally those reviews have been performed on a ten-year cycle. She explained that there is a perception by some that perhaps WIU is becoming somewhat bloated and should look at the effectiveness of the Gen Ed categories and how they are aligned. She added that freshman enrollment looks good and overall enrollment is somewhat steady, so she would like to see that conversation occur. Senator Allison stated that CGE did look at numbers and categories during the past three years and spent a lot of time talking about what should be in a Gen Ed class. She reiterated that these discussions have happened, although maybe not officially, and there has been an ongoing conversation on the Council. Senator Boynton remarked that it sounds like CGE already has a lot of data that could be used for a general review. She added that the last time a General Education Review Committee was constituted, the heart of the committee was members of CGE.

Chairperson Pynes observed that one of the Presidential Initiatives is to "Continue to Support Faculty Travel Awards." He asked what current awards are available. Interim Provost Neumann responded that right now WIU's fiscal situation is better but is still not at the funding level that is needed to do all the things she would want. She wants to reinstate the Provost's Travel Awards but also needs to make sure that payroll can be met. She added that as soon as the fiscal situation coming out of Springfield is more stable, she will be delighted to begin the travel awards program again. President Thomas added that he started the Provost's Travel Awards program when he was WIU Provost, and he has told the Interim Provost that he wants to see the program reinstated as soon as it is possible, but right now the University just does not have the funding and the top concern continues to be meeting payroll. President Thomas believes WIU has come through a major struggle this past year and is now on the other side of it because the University has the support of the Governor and legislators who will hopefully approve a full budget

between now and January. Interim Provost Neumann added that currently the existing parameters remain in place, and travel remains restricted to essential travel only, such as mandatory on-site teaching visits.

The Presidential Initiatives also includes a goal to “Diversify the campuses.” Senator Roberts asked if President Thomas has a target regarding how this will be achieved in a quantifiable, measurable way. He asked how the President will know that WIU is moving toward more diversity on its campuses. President Thomas responded that since the University began the underrepresented dissertation fellowship award, WIU has become very diversified in terms of its student body, but more diversification is needed, for instance in regards to departments. He related that during the Dean’s Retreat there used to be discussions of how departments could become more diversified, and the University brought in representatives from the American Association of State Colleges and Universities (AASCU) to discuss diversity and internationalization efforts that WIU might consider. President Thomas related that various decisions that were recently made based upon the UPI contract, which did not take diversity into consideration, have changed campus diversity to a certain extent. Senator Roberts asked if this goal, then, is focused more on faculty diversity. President Thomas responded that it refers to expanding diversity across the board for the entire University. He stated that approximately 52 percent of the incoming freshman class is diverse, but student diversity is always a priority. President Thomas added that diversifying the campuses was one of the main goals for WIU before he arrived at the University.

Senator Hironimus-Wendt remarked that this year the University is slated to receive \$36.5 million so far, and last year it seemed individuals had a hard time wrapping their heads around how far behind WIU was in terms of funding. He asked how much more funding WIU needs to get through 2016-17 and if the President is still looking at a figure of about \$20 million for the fall. President Thomas responded that the University still has to calculate tuition and fees revenue before a final determination can be made; the \$20 million previously referenced is just the portion that comes from the state. He reiterated that the University will need additional support from the state to make it through spring semester 2017. Senator Hironimus-Wendt asked what that figure might look like; President Thomas replied that he is hoping and advocating for a full budget from the state. President Thomas stated that all the public university presidents and chancellors are advocating for full budgets; they will meet on September 6 in Bloomington to coordinate group efforts. Parliamentarian Deitz remarked that it may be confusing to some people that the state gap-budget funding could be used for a prior fiscal year. She added that, in some ways, knowing the amount that would be needed for a full budget would be helpful information. President Thomas responded that the state appropriation has normally been \$52 million, half of which has been received. Because no budget was received for FY 16, the President stated that it is being considered “a wash.” He added that even with the over \$36 million that was received, the University still had to back to take care of some outstanding FY 16 bills with the summer gap funding.

President Thomas thanked Faculty Senate for having him to speak and encouraged senators to email him with any further questions or concerns.

2. Feedback on Goals and Priorities of Strategic Plan Supplement  
(Joe Rives, Vice President, Quad Cities and Planning)

Vice President Rives told senators that had a good conversation with the Executive Committee last week at which ExCo members voiced some concerns regarding parts of the Higher Values in Higher Education 2016-2026 Supplement. He related that in April 2016 the University did not have a budget, and the Board of Trustees asked for an update of the strategic plan. The Social Responsibility Task Force, which included faculty members such as Chairperson Pynes and Senator Hironimus-Wendt, was asked to develop an action plan. Vice President Rives stated that the primary audience for the Supplement

was the BOT because they needed to know how WIU would survive without an appropriation; the document was intended as more of an operating plan. He added that last year's Faculty Senate made it clear to the BOT that they were not ready to endorse the Supplement. Vice President Rives related that ExCo members told him the section discussing WIU's niche was unclear, and the enrollment section should indicate targets. Vice President Rives wants to take this narrative off the table and reconvene the Social Responsibility Task Force to try to revise the Supplement. He would like to solicit more senators (up to eight) to serve on the Task Force and try to write a document that everyone can agree on. Vice President Rives told senators it would not seem to make sense to edit the supplemental document on the floor of the Senate today because it is incomplete at this time. He added that WIU needs a strategic plan going forward because next year is the Higher Learning Commission self-study, and that document must guide the University. He joins senators in wanting WIU to continue to move forward and prosper.

Senator Roberts stated that, speaking for the College of Arts and Sciences, there is uncertainty or discomfort between indicating that WIU is a niche institution and stating what that niche is while continuing to ground General Education and liberal arts as foundational for students' educations. He is concerned that the new task force will not have adequate guidance on how to reconcile these two somewhat incongruous factors. He asked what the directive from WIU's administration is regarding accomplishing both an applied learning experience as soon as students arrive at WIU at the same time as teaching foundational thinking and writing skills. Chairperson Pynes responded that the Executive Committee asked Vice President Rives almost that same question at their meeting. He explained that the Task Force that put the Supplement together met at two different times because the membership was so large. He believes Vice President Rives needs to work directly with faculty to get their input and work separately with administrators. Chairperson Pynes has suggested a smaller committee of just faculty to work on this part of the document.

3. Chairperson Pynes announced that Senator Hironimus-Wendt has requested that senators be provided with a copy of the undergraduate catalog. The Registrar brought a dozen catalogs for senators that wish to have them, and others can be requested through the Senate Recording Secretary.
4. A vacancy exists on Faculty Senate for a representative from the College of Education and Human Services to serve a two-year term. A petition form and an election notice have been sent to chairs for posting and distribution and can also be found on the Faculty Senate website (<http://www.wiu.edu/FacultySenate/>). Petitions forms are due to the Faculty Senate office by September 7.
5. Voter registration will be available in the University Union Concourse on September 26, 27, and 28 from 11:30 a.m.-1:30 p.m. Early voting begins at the County Courthouse on September 29 and in the University Union Concourse on November 1, 2, 3, and 4 from 10 a.m. to 5:00 p.m., at which time individuals can register and vote at the same time.

In order to register to vote, individuals will need two forms of identification, at least one of which includes the voter's address. If students want to vote locally, they will need their local campus or off-campus address on one of the forms of identification. If students wish to vote in their hometowns, their home address will need to be on one of the forms of identification; in this case, the local McDonough County Clerk will transfer the student's registration to his/her home county. Any piece of mail with the address on it of the town where the individual plans to vote can serve as one of the pieces of identification. Individuals will also need to have either a driver's license number or the last four digits of their social security number. No picture ID is required.

Voter registration can be completed on campus any time through October 11. Contact Senator Boynton ([VR-Boynton@wiu.edu](mailto:VR-Boynton@wiu.edu)) to make an appointment to register in her office. Election Day is Tuesday, November 8.

6. The 14<sup>th</sup> annual John Hallwas Liberal Arts Lecture will be held at 3:00 p.m. Wednesday, August 31 in Riverfront Rooms 103 and 104 on the Quad Cities campus and at 7:00 p.m. Thursday, September 1 in the Union Grand Ballroom. History Professor Ed Woell will speak on “The Public Sphere of Past and Present, and the Place of the Liberal Arts.”

### III. Reports of Committees and Councils

#### A. Council on Admission, Graduation and Academic Standards (CAGAS) (Steve Rock, Chair, 2016-2017)

##### 1. Annual Report (Steve Rock, Chair, 2015-2016)

Chairperson Pynes expressed special thanks to Dr. Rock, noting the amount of work performed by CAGAS last year, including revising the Disruptive Student in Class Procedure. He stated that Dr. Rock led CAGAS wonderfully in that effort.

CAGAS met 32 times last year to consider policy issues and student appeals. The Chair received 50 reports of Academic Integrity Incidents from across the campus. CAGAS considered 107 requests for late registration, 51 readmission appeals, 17 requests for New Start, three grade appeals, 30 appeals of freshman or transfer admission denials, 42 late withdrawals, 40 requests for overload, and two requests for S/U grading. In addition to the Disruptive Student in Class Procedure, CAGAS considered the timing of the change to the Foreign Language/Global Issues Requirement, changes to the number of SGA representatives on CAGAS, the impact of the new Associate of Science degree on transfers, changes in the Foreign Languages and Literatures advanced placement policy, changes in English proficiency requirements for international students, and the ACT/SAT conversion.

Dr. Rock pointed out that at the end of its annual report, CAGAS suggests that the Senate Nominating Committee needs to make it clearer to potential members that their responsibilities include meetings before the semester begins and four meetings during the summer. He related that at one of the meetings this past summer, only two CAGAS members (including himself) attended. He would like for the Nominating Committee to stress to nominees that CAGAS is a full-year commitment and that there are obligations outside the regular semesters; if they cannot participate to that degree, they should not volunteer for that service.

#### **NO OBJECTIONS**

#### B. Council on Campus Planning and Usage (CCPU) (Hal Marchand, Chair, 2016-2017)

##### 1. Annual Report (Brian Stone, Chair, 2015-2016)

Dr. Stone introduced Hal Marchand, who will serve as chair this year. Dr. Stone told senators that CCPU met monthly to talk about the master plan and other agenda items. Facilities Management Director Scott Coker attended meetings as an ex-officio member, and Dr. Stone told senators there is good communication between Facilities Management, faculty, and staff. CCPU discussed classroom safety with the Director of the Office of Public Safety and the Vice President for Administrative Services. CCPU was told that the greatest use of resources to help with student safety during emergencies would be to focus efforts on training faculty and staff how to respond during emergencies rather than

spending money on facilities improvements. Mr. Coker also provided CCPU with an update on how door locking issues have been addressed to become 100% lock-capable.

The CCPU annual report notes that both projects for the University and employee staffing were greatly impacted by the budget crisis between the state of Illinois and its universities, with most improvement projects put on hold and only the most essential safety projects conducted throughout the year. Facilities Management has asked that the University be patient with the unit's response time due to cutbacks. Four CCPU members left the University or retired by the end of the year, which Dr. Stone reported had an impact in terms of stress and the feelings of the group.

Senator Roberts asked how faculty learn about preparational training for emergency situations, such as the active shooter scenario training mentioned in the CCPU report. Dr. Stone responded that Run-Hide-Fight training is available through the Office of Public Safety. The training can be provided to individual departments or groups across campus. He reported that the current focus is on employee training, but student training is being considered as well. Senator Roberts asked how faculty can request the training. College of Arts and Sciences Dean Sue Martinelli-Fernandez responded that she contacted the Office of Public Safety over the summer after being asked by Senator Roberts about possible training. She added that a decision is being made whether to offer the training college-wide or to individual departments. Chairperson Pynes noted that every building has a designated representative, and perhaps it could be arranged for individuals to work through their building representatives as the conduit to request training. He recalled that last year former Senator Dodson was individually trained in the rooms in which she was teaching since different rooms are set up differently.

## **NO OBJECTIONS**

### **C. Council on Curricular Programs and Instruction (CCPI) (Anita Hardeman, Chair, 2016-2017)**

#### **1. Annual Report (Lora Wolff, Chair, 2015-2016)**

CCPI last year considered 45 requests for new courses, 45 changes to existing courses, 21 changes to majors, 12 changes to minors, and seven changes to existing options. One new major (Mechanical Engineering); four new minors (Military History, Precision Agriculture, Corrections, and Emerging Design Technologies); and four new options (Sports Broadcasting, Social Influence, Interpersonal Communication and Processes, and Religious Studies) were approved by CCPI last year. Two changes in options and the new option from the Department of Philosophy and Religious Studies were subsequently approved by Faculty Senate but were not approved by the Provost. Two requests for new courses from Kinesiology were pulled by the department after approval by CCPI but before coming before Faculty Senate.

Some CCPI members also participated last year in the Subcommittee on Certificates of Undergraduate Studies which resulted in changes to the definition of an undergraduate certificate.

Dr. Wolff recommended that departments and deans try to submit curricular items to CCPI in the fall rather than in April so that the Council can take more time with the process. She recommends that those developing curriculum seek help early from their college CCPI representative, new CCPI Chair Anita Hardeman, or representatives from the Provost's and Registrar's offices; doing so before the requests come before CCPI can help iron out any potential problems. Chairperson Pynes noted that CCPI should feel free to send requests back to college curriculum committees if they do not meet the Council's standards.



Senator Boynton asked about the status of Mechanical Engineering. Interim Provost Neumann responded that it has not yet appeared on an IBHE agenda.

### **NO OBJECTIONS**

D. Council on General Education (CGE)  
(Darcy Plymire, Chair, 2016-2017)

1. Annual Report (Marjorie Allison, Chair, 2015-2016)

Senator Allison reported that it was a tense year for the Council; there was a lot of “back chatter” implying that CGE was not being deliberate in their evaluation of proposals coming before them. Senator Allison stated that CGE is comprised of a very dedicated group of individuals who are very careful with the work they do for the Council. She asked senators to encourage their colleagues if they have questions about what CGE might be doing to ask a CGE member. She added that two senators did contact her directly, but it was distressing for some faculty to imply that the Council did not know what it was doing and did not follow the rules.

According to the annual report, CGE continued to focus much of its intention last year on “the importance of General Education assessment and how to improve reporting on the *impact* and use of assessment data by departments when implementing course enhancements.” CGE received six requests for inclusion in General Education, four of which were approved and sent on for successful adoption by Faculty Senate. The Council processed 37 domestic transfer requests and one international request. At the request of the Executive Committee, CGE considered whether students matriculating with the new Associate of Science degree should continue to meet WIU’s Gen Ed requirements. CGE also determined changes to its website, which will be implemented by the Senate Recording Secretary, and “spent much time throughout the year discussing what General Education ‘should’ look like in a time of dropping enrollments and a perceived increase in pressure to compete for and enroll majors to meet mandated threshold levels.”

### **NO OBJECTIONS**

E. Council for Instructional Technology (CIT)  
(George Mangalaraj, Chair, 2016-2017)

1. Annual Report (Bree McEwan, Chair, 2015-2016)

Dr. Mangalaraj reported that the Council held monthly meetings which included reports from members who are also participating in the IT Governance Instructional/Scholarly Alliance, Administrative Alliance, and Executive Committee; Instructional Technology Advisory Committee; and University Technology Advisory Group. CIT participated in discussions regarding the exploration of multiple vendors before IT Governance committed to Google Apps for Education, a decision which was supported by CIT. CIT also reviewed its governing documents and recommended changes to its Bylaws and policies and procedures.

### **NO OBJECTIONS**

F. Council on Intercollegiate Athletics (CIA)  
(TBD, Chair, 2016-2017)

1. Annual Report (Jim Olsen, Chair, 2015-2016)

Dr. Olsen reported that the Council had a pretty easy year as there was no NCAA report in 2015-16. CIA met twice last year to review schedules of WIU athletic teams. According to

the annual report, the overall GPA for student-athletes last year was 3.090, above the overall University GPA of 2.984. Thirty-three student-athletes (8%) had a 4.00 GPA, and 239 student-athletes (59%) had GPAs of 3.0 or above last year.

## **NO OBJECTIONS**

### G. Council for International Education (CIE) (Chandra Amaravadi, Chair, 2016-2017)

#### 1. Annual Report (Gary Schmidt, Chair, 2015-2016)

Dr. Amaravadi reported that last year the foreign language portion of the Foreign Language/Global Issues (FLGI) Requirement was made more consistent with the global issues portion of the requirement. Previously, three foreign language courses were required to meet the FLGI requirement; the change allows for students to take either one foreign language or one global issues course to complete the requirement.

CIE developed a procedure for reviewing courses previously approved for global issues (GI) designation and reviewed 27 existing GI courses last year. Additionally, two new courses were approved for discipline-specific global issues designation.

Director of Study Abroad and Outreach Pedro Bidegaray has proposed that the Council take a more active role in promoting comprehensive campus internationalization. The annual report notes that CIE is the only established group within the faculty governance structure to oversee international education, and CIE thinks it would be fitting for the Council to play a more active role. Critical toward this effort will be CIE's review and amendment of its policies and procedures document this year.

## **NO OBJECTIONS**

#### 2. Request for Discipline-Specific Global Issues Approval

a. HIST 421, Seminar in Global Environmental History, 3 s.h.

## **DSGI DESIGNATION APPROVED**

### H. Summer School Committee (SSC) (Tae Yang, Chair, 2016-2017)

#### 1. Annual Report (Tae Yang, Chair, 2015-2016)

The SSC Chair and one member met with the Executive Committee in November to develop a direction for last year's summer school survey. A new survey was developed to determine what types of classes students would like to see in summer school. The survey was distributed from February 22 through March 24; 443 students took the survey. SSC analyzed the results and presented its report to Faculty Senate in April.

Of those completing the survey, approximately 80 percent were from the Macomb campus, with a majority of the responses (39.5%) coming from seniors. Sixty-four percent of students responding indicated they were considering taking a course this past summer, and 49 percent indicated they had taken summer courses at other institutions, primarily due to community colleges being less expensive (64.5%) and closer to their homes (42.9%). Quad Cities students indicated a preference for a hybrid format for summer classes while Macomb students would not like hybrid courses in summer. Overall, students prefer 6- and 8-week summer classes to be online but would prefer to take Maymester and first 4-week courses in a face-to-face format.

The annual report recommends that WIU explore the possibility of offering cheaper tuition for summer classes and that each college/departments investigate their students' preferences regarding the summer school course format in order to meet their needs. Each college dean received a copy of the full survey results, which includes a break-down by college, when they were distributed in April. The survey is conducted every other year.

### **NO OBJECTIONS**

I. Writing Instruction in the Disciplines (WID) Committee  
(Munia Cabal-Jimenez, Chair, 2016-2017)

1. Annual Report (Nathan Miczo, Chair, 2015-2016)

Dr. Miczo reported that the Committee spent most of its time last year reviewing existing WID courses and developing procedures for that process. The Committee began reviewing Arts and Sciences courses and is still working its way through that college; 12 courses representing five departments have so far been successfully reviewed. Writing Center Director Neil Baird, who serves ex-officio on the WID Committee, put together a spring workshop series on developing WID courses and evaluating assignments. Dr. Miczo reported that some people attended three or four of the five workshop sessions.

Two courses were overenrolled in fall semester 2015, and four were overenrolled in spring semester 2016. In a meeting with the WID Chair, Faculty Senate Chair, and Associate Provost Russ Morgan, it was determined that the WID policy on overenrolled courses should be expanded to include notification beyond chairs to deans, the Office of Budget, Planning, and Personnel, and the Associate Provost. It was also recommended that the WID policies and procedures be revised to include a clear set of procedures to be followed when a course is overenrolled, which will be a high priority task for the coming year.

### **NO OBJECTIONS**

J. Senate Nominating Committee (SNC)  
(Ginny Boynton, Chair, 2016-2017)

1. Annual Report (Ginny Boynton, Chair, 2015-2016)

The Faculty Senate Nominating Committee last year revised its policies and procedures document; distributed its "interest survey" to which 141 faculty responded, an increase from the previous year; and filled almost 100 positions throughout the year. Seventy-six nominations were made in April, which included four from the Library; 28 from Arts and Sciences; 22 from Business and Technology; 24 from Fine Arts and Communication; and 19 from Education and Human Services. Of the 97 nominees presented to Faculty Senate throughout the year, 48 were men and 49 were women. Senator Boynton, who will be continuing as chair, thanked last year's SNC members, Senator Sadler and former Senators Burke and Dodson, as well as the Senate Recording Secretary for her assistance.

### **NO OBJECTIONS**

2. Nominations to Fill Vacancies

Senator Boynton told senators there were 20 vacancies since spring 2016, and the Committee has determined 19 nominees. She gave special thanks to Senator Locke, who had to fill about half of the openings and has done a great job finding people to serve.

### **SENATE COUNCILS AND COMMITTEES:**

#### Council on Campus Planning and Usage

John McMurtery, Music	replacing	Stacy Betz	2017	FA&C
Dana Lindemann, Psychology	replacing	Julie Lawless	2017	At-large

Council on Curricular Programs and Instruction

Jeff Engel, Biology	replacing	Ginny Jelatis	2018	A&S
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Council for Instructional Technology

Carol Webb, Educ. Studies	replacing	Bridget Sheng	Fall 16	E&HS
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Council for International Education

Boh Young Lee, Curr/Instruc	replacing	Sara Simonson	2019	E&HS
Christie Davis, Soc/Anth	replacing	Jana Marikova	2017	A&S

Writing Instruction in the Disciplines Committee

Ritchie Gabbei, Kinesiology	replacing	Jennie Hemingway	2018	E&HS
Terry Solomonson, Music	replacing	Adrianna Marshall	2018	FA&C

**UNIVERSITY COUNCILS AND COMMITTEES:**

Bachelor of General Studies Advisory Board

Brian Bellott, Chemistry	replacing	Elgin Mannion	Fall 16	A&S
Ilon Lauer, Communication	replacing	Tammy Honesty	2017	FA&C

Center for Innovation in Teaching and Research (CITR) Advisory Committee

Magdelyn Helwig, English	replacing	Julie Lawless	2018	A&S
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Committee on FYE Classes

Eric Ginsberg, Music	replacing	Kathryn Pohlpetter	2018	FA&C
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Honors Council

Amanda Silberer, CSD	replacing	Richard Hughey	Fall 16	FA&C
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Judicial Board

Rebekah Buchanan, English	replacing	Shazia Rahman	2017	At-large
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Talent Grants and Tuition Waivers (Council on)

Jongnam Choi, Geography	replacing	Adrianna Marshall	2018	At-large
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Technology Security Committee

Rick Kurasz, Music	replacing	Ioannis Papakyritsis	2017	FA&C
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University Benefits Committee

Amanda Divin, HS/SW	replacing	Andrea Hanna	2018	At-large
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University Technology Advisory Group (UTAG)

John Cooper, Music	replacing	Stacy Betz	2017	FA&C
Emily Shupe, DFMH	replacing	Bridget Sheng	Fall 16	E&HS

There were no further nominations, and the slate of candidates was declared elected.

IV. Old Business – None

V. New Business

A. Election of Senators to Serve on Provost’s Advisory Council (two senators to serve two-year terms)

Senator Boynton inquired about the Council's responsibilities. Interim Provost Neumann responded that it historically meets twice a semester and includes a cross-section of faculty, support staff, and individuals from outside Academic Affairs. Terms are for two years. Through the meetings, the Interim Provost receives feedback on timely issues and members talk about concerns or initiatives. Interim Provost Neumann told senators that there have been some good discussions on the Council. Chairperson Pynes added that it is a different group than the Academic Task Force.

Senators Delany-Barmann and Sandage volunteered to serve. There were no further nominations, and the senators were elected by acclamation.

B. Election of Committee on Provost and Presidential Performance (CPPP)  
(five Senators, to include one Executive Committee member)

Chairperson Pynes told senators that CPPP is a very important committee that serves many functions, primary of which is evaluating the President and Provost. He added that much of the work occurs in the spring semester after the data has been collected. The Center for Innovation in Teaching and Research (CITR) helps by running the data and providing specific reports. Senator McNabb asked if the membership is college-specific; Chairperson Pynes responded that it is not.

Senator McIlvaine-Newman volunteered to represent the Executive Committee. Senators Delany-Barmann, Kapale, and Locke volunteered to serve. Senator Boynton nominated Senator DeVolder, who accepted the nomination. There were no further nominations, and the slate of candidates was declared elected.

C. Proposed Council for Instructional Technology Bylaws Amendment

1. First Reading

Chairperson Pynes explained that some of the duties of the Council have been transferred to IT Governance. Additionally, the Registrar has confirmed that her office has oversight of the Online Course Information Database, so it is not necessary to include that under the duties of CIT. The bylaws amendment requires two readings and will be voted on during the Senate meeting of September 13.

**Motion:** To adjourn (McNabb)

The Faculty Senate adjourned at 5:11 p.m.

Heather McIlvaine-Newsad, Faculty Senate Secretary

Annette Hamm, Faculty Senate Recording Secretary