

WESTERN ILLINOIS UNIVERSITY
FACULTY SENATE
Regular Meeting, 1 September 2015, 4:00 p.m.
Capitol Rooms - University Union

ACTION MINUTES

SENATORS PRESENT: M. Bean, S. Bennett, V. Boynton, J. Brown, A. Burke, G. Cabedo-Timmons, M. Carncross, D. DeVolder, K. Dodson, D. Halverson, R. Hironimus-Wendt, K. Kapale, C. Keist, N. Lino, J. McNabb, J. Myers, C. Pynes, T. Roberts, T. Sadler, A. Silberer, S. Szyjka, T. Westerhold
Ex-officio: Kathy Neumann, Interim Provost; Janna Deitz, Parliamentarian

SENATORS ABSENT: None

GUESTS: Dale Adkins, Mark Bernards, Tara Buchannan, Tom Cody, Ray Diez, W. Buzz Hoon, Pete Jorgensen, Angela Lynn, Sue Martinelli-Fernandez, Nathan Miczo, Esmeralda Moreno, Russ Morgan, Michael Murray, Jim Olsen, Nancy Parsons, Steve Rock, Diane Sandage, Gary Schmidt, Terry Solomonson, Brian Stone, Matt Tanney, Lora Wolff

I. Consideration of Minutes

A. 28 April 2015

Correction: On p. 7, the fifth line of the fourth paragraph states that, "Senator DeVolder noted that the change of major proposal includes offering a course which already exists and has been offered every semester for the last two years to students within the School of Computer Sciences." Senator DeVolder pointed out that the course has been offered for ten years rather than for two.

MINUTES APPROVED AS CORRECTED

II. Announcements

A. Approvals from the President and Provost

1. Approvals from the President

a) Changes to Faculty Responsibilities Policy

2. Approvals from the Provost

a) Requests for New Courses

- (1) BAT 490, Business Core Assessment, 0 s.h.
- (2) ECH 357, Strategies to Support Social/Emotional Growth in Young Children, 3 s.h.
- (3) ECH 358, Infant/Toddler Environment, 3 s.h.
- (4) EIS 306, Learning and Developing in the Adolescent Grades, 3 s.h.
- (5) FS 302, Fire Department Hazardous Materials Operations, 3 s.h.
- (6) GER 480, Sexuality in German and Austrian Culture, 3 s.h.
- (7) HM 350, Wedding Planning, 3 s.h.
- (8) LAS 496, Internship, 1-6 s.h. (repeatable to 6 s.h.)
- (9) LEJA 313, Correctional Law, 3 s.h.
- (10) LLA 367, Language Arts in the Middle Level, 3 s.h.
- (11) QS 100, Introduction to Queer Studies, 3 s.h.
- (12) QS 400, Capstone in Queer Studies, 4 s.h.
- (13) RDG 388, Disciplinary Literacy Instruction in the Middle Grades, 3 s.h.
- (14) RDG 434, Literary Assessments and Interventions for the Middle Level, 3 s.h.

- (15) RDG 467, Critical Literacy for the Middle Level, 3 s.h.
 - (16) SCED 465, Middle Level Science Methods, 3 s.h.
 - (17) SSED 390, Methods of Teaching Middle Level Social Studies, 3 s.h.
- b) Requests for New Minors
 - (1) Middle Level Literacy Teaching
 - (2) Middle Level Mathematics Teaching
 - (3) Middle Level Science Teaching
 - (4) Middle Level Social Studies Teaching
 - (5) Queer Studies
 - c) Requests for Changes of Minors
 - (1) Agronomy
 - (2) Agriculture
 - (3) Nonprofit Administration
 - d) Requests for New Majors
 - (1) B.A. in Graphic Design
 - (2) B.F.A. in Graphic Design
 - (3) Middle Level Education
 - e) Requests for Changes of Majors
 - (1) Bachelor of Business: Business Core
 - (2) Bilingual/Bicultural Education
 - (3) Liberal Arts and Sciences
 - (4) Net Technologies: Emphasis A (Traditional) and Emphasis B (Cyber Security)
 - f) Requests for Changes of Options
 - (1) Agricultural Business
 - (2) Agricultural Science
 - (3) Agriculture – Teacher Education
 - g) Request for New Emphasis
 - (1) Liberal Arts and Sciences: Peace Corps
 - h) Requests for Inclusion in General Education
 - (1) HIST 342/WS 342, Women and Gender in Asian History, 3 s.h.
 - i) Request for S/U Grading
 - (1) LAS 496, Internship, 1-6 s.h. (repeatable to 6 s.h.)
 - j) Request for GPA Gateway Above 2.5
 - (1) Middle Level Education

B. Provost's Report

Interim Provost Neumann announced that the Focus Group that she spoke about at the Faculty Assembly will kick off next week. She also reminded everyone that historical cross-state rivals WIU and Eastern Illinois University will play each other at WIU on Thursday night.

Interim Provost Neumann asked Registrar Angela Lynn to discuss preliminary enrollment results. Dr. Lynn reported that enrollment has changed little from preliminary results discussed during the Faculty Assembly two weeks ago. Headcount is down a little over three percent overall, freshmen enrollment is down a little over four percent, transfer enrollments are down about nine percent, and graduate student enrollment is up about nine percent. Final tenth-day enrollment counts should be available about the middle of next week.

C. Student Government Association (SGA) Report
(Esmeralda Moreno, SGA student representative)

SGA holds its first meeting of the year tonight. Cabinet appointments will be made this evening.

D. Other Announcements

1. Tara Buchannan, Director, Disability Resource Center

Ms. Buchannan discussed the new accommodation process established by the Disability Resource Center (DRC). In the past, students have picked up an accommodation letter at the DRC and hand delivered it to professors. This year, students can choose from an approved list of accommodations on their STARS accounts. Once the students' choices are approved by the DRC, faculty can utilize the WIUP screen to check which accommodations have been requested for all of the students in their classes.

Senator Keist asked if faculty should click on something indicating that they have seen the accommodations requested. Ms. Buchanan responded that is not necessary; the DRC receives a report indicating which faculty have received the notifications. Senator Westerhold asked if faculty will be notified via email when they should go to the WIUP screen to check for accommodations; Ms. Buchannan responded that faculty will receive an email notification.

Chairperson Pynes asked if the DRC keeps a list of what types of accommodations are mandatory and what accommodations faculty are allowed, but not mandated, to do. Ms. Buchannan responded that the accommodations listed on each student's page in the notification system reflect those accommodations that would be legally mandated. She added that faculty are the experts in their contact areas, so if an accommodation does not seem to be appropriate for a particular course faculty can contact the DRC in order to determine an alternative.

2. Better World Books

Chairperson Pynes told senators that Better World Books is a for-profit corporation that seems to be passing itself off as a charity by placing boxes across campus to collect used textbooks which they then resell for a profit. He noted that this topic has come before Faculty Senate before when the Honors College distributed Better World Books collection boxes, and this semester a box has been placed in the Multicultural Center. Chairperson Pynes reiterated that Better World Books is not a registered charity; if faculty are unsure whether a donation box is being placed on behalf a registered charity, they should check with the Provost's office.

Senator Roberts asked how groups such as this get approval to have a presence on campus. He wonders if there is a procedure that groups are to follow to place boxes on campus. Interim Provost Neumann responded that groups are supposed to obtain permission from the Vice President for Administrative Services, but probably in many cases groups just obtain permission from someone in the building who has not checked whether the group is collecting on behalf of a registered charity. Senator Roberts stated that he has worked with student

organizations that collect used books and was unaware of the procedure for contacting Administrative Services. He suggested that this be communicated to student organizations. Chairperson Pynes observed that there are legitimate book drives on Western's campuses; for instance, a few years ago the College of Business and Technology sponsored a drive to collect books to be sent to Africa.

Senator McNabb advised Golden Key International Honor Society for two years, and Better World Books is their national philanthropic endeavor. She observed that since it's the national endeavor, students would likely assume that the group had been vetted and would not think to check with Administrative Services. She suggested that if a policy is put in place, it should be directed to the attention of the Office of Student Activities.

3. Faculty Senate is seeking petitions to fill a one-year vacant seat for a faculty member in the College of Business and Technology. Mandeep Singh is stepping down from his position, and the remaining year of his term needs to be filled by a full-time faculty member from that college. One petition has been received to date. Petitions can be found on the Faculty Senate website and should be submitted to the Senate office by September 9.
4. Gary Schmidt, Chair of the Department of Foreign Languages and Literatures, has been chosen to present the John Hallwas Liberal Arts Lecture this year. Dr. Schmidt will present on "The Role of the Liberal Arts in Fostering Empathy: Language, Literature, and Human Understanding" at 3:00 p.m. on September 9 at WIUQC Riverfront Hall and at 7:00 p.m. on September 10 in the Union Grand Ballroom.
5. President Thomas will address the Faculty Senate at its September 29 meeting.

III. Reports of Committees and Councils

A. Council on Admission, Graduation, and Academic Standards (CAGAS) (Steve Rock, Chair, 2015-2016)

1. Annual Report (Terry Solomonson, Chair, 2014-2015)

CAGAS met 33 times over the last academic year. They heard 483 appeals initiated by students, three less than the previous year. Combined withdrawals (both total withdrawals and selective withdrawals) for the past two years remained the same (100 in 2014-15 and 2013-14), but there was a 20 percent increase in the number of appeals for special readmission (from 44 to 54). Dr. Solomonson suggested that perhaps, given the static nature of the statistics, CAGAS should consider doing a longitudinal study in the future.

The CAGAS Chair reviewed 82 reports of academic integrity incidents from across the campus last year. The Council heard three cases of falsification of admission applications and 19 appeals of freshman or transfer admission decisions, seven of which were approved.

CAGAS also considered policy issues, such as changes in admissions requirements, GPA gateways, and S/U grading for individual programs and courses, as well as a policy on direct appeal for transfer admissions. Dr. Solomonson noted that p. 3 of the CAGAS report omitted that the Council has submitted its response to the final report from the Ad Hoc FLGI Committee. The proposed change to the FLGI requirement was considered by CAGAS during "three meetings involving considerable discussion."

Senator Boynton pointed out that the Grade Appeals row on p. 2 has a typo; the report incorrectly states that two appeals were denied when actually none were denied. Dr. Solomonson expressed his thanks to Registrar Lynn and the entire Registrar's office for their assistance during his year as chair.

NO OBJECTIONS WITH CORRECTION

B. Council on Campus Planning and Usage (CCPU)
(Brian Stone, Chair, 2015-2016)

1. Annual Report (Ray Diez, Chair, 2014-2015)

Dr. Diez reported that CCPU last year 1) provided a faculty voice for campus projects, 2) supported effective communication between University administration and faculty, and 3) addressed usage and planning concerns brought to CCPU by the Senate Executive Committee. Additionally, Facilities Management Director Scott Coker, who serves ex-officio on CCPU, provided valuable updates to the Council at its monthly meetings, while Roger Viadero, Director of Environmental Studies, provided landscaping updates. According to the CCPU report, since 2012-13 the Council has also served as a faculty voice in the process of updating the campus master plan through representation on the Master Plan Implementation Team.

CCPU worked on the issue of “intentional spaces” for over three years. In fall 2014, a recommendation was forwarded to and approved by the Faculty Senate.

CCPU last year also discussed the topic of Universal Design. Dr. Diez explained that Universal Design considers environmental and many other factors when making design decisions. He stated it is more all-encompassing than traditional design and can include everything from Americans with Disabilities Act modifications to “green” design. CCPU did not take formal action on this topic, but it was the consensus of the members that Universal Design be consider for all WIU projects. Chairperson Pynes observed that Universal Design could be as simple as changing round doorknobs to French door handles to assist those with mobility issues. Senator Roberts asked if Universal Design is legally mandated for all new construction; Dr. Diez responded that use of Universal Design is more voluntary at this time and is not currently mandated. Senator Roberts asked if Universal Design is currently utilized as a best practice for Western; Dr. Diez confirmed this. Associate Provost Nancy Parsons pointed out that the Disability Resource Center offers training sessions on Universal Design; Senator Myers recommended the training as beneficial. Senator Myers related the training includes how to revise syllabi to reach students with different learning styles, methods to effectively convey material in the classroom, including changing seating types, and various techniques to accommodate for language or reading issues. Chairperson Pynes stated that Universal Design allows for things to be designed to accommodate everyone from the outset, which obviates the need at a later date for various accommodations.

NO OBJECTIONS

C. Council on Curricular Programs and Instruction (CCPI)
(Lora Wolff, Chair, 2015-2016)

1. Annual Report (Mark Bernards, Chair, 2014-2015)

CCPI approved 51 requests for new courses this year, up from 42 in 2013-2014, as well as 78 requests for changes to existing courses, which is also up from the 41 requests for changes the previous year. Four new majors were approved this year (B.A. in Graphic Design, B.F.A. in Graphic Design, Middle Level Education, and Nutrition and Food Service Management). Seven new options and seven new emphases were approved this year by CCPI; there were two new options and no new emphases approved the previous year. Eight new minors were approved in 2014-2015, compared to four the previous year. There were no experimental courses approved last year, but five the previous year.

The CCPI report indicates that “Departments that submitted large numbers of requests last year included Curriculum and Instruction (in response to Middle Education requirements), Dietetics, Fashion Merchandising and Hospitality (to complete revision of their curriculum), Sociology and Anthropology (course revisions and new emphases), Law Enforcement and

Justice Administration (to update and make course descriptions more consistent), African American Studies (new courses), and History (new and revised courses).”

CCPI last year, at the request of the Executive Committee, established a subcommittee “to address definitions and intentions of undergraduate certificates.” The final report of the subcommittee should be completed and presented to Faculty Senate this fall. Dr. Bernards reported that Senator McNabb, during her tenure on CCPI last year, headed a review of curricular forms that resulted in changes to the Request for New Course form and creation of a Request for New Emphasis form, which did not previously exist.

NO OBJECTIONS

2. Request for New Course

a) COMM 457, Social Influence, 3 s.h.

Senator Hironimus-Wendt noted that the course is called Social Influence, but there was no consultation with the Department of Sociology and Anthropology. The senator has spoken with his department chair and feels that they can support the course, despite having several social psychology courses within Sociology. He requested that the Department of Communication send a request for support to Dr. Wozniak which could be appended to the COMM 457 request before it goes forward.

Communication Chair Pete Jorgensen pointed out that, while he understands the concern, “social influence” is a generic term that is not owned by any single discipline. He stated that the purpose of the class is to look at strategic message design in terms of how it affects a larger audience, which is where the social influence part of the course comes in.

Senator Hironimus-Wendt said that his second concern is that the Department of Psychology, which provided a letter of support for the course, objected to a curricular proposal from the Department of Sociology and Anthropology for a year, saying they would not give their support unless the proposal was referenced as “sociological social psychology.” Senator Hironimus-Wendt recommends that henceforth the Department of Psychology refer to their curriculum as “psychological social psychology” so as not to imply that they are speaking on behalf of the Department of Sociology and Anthropology.

Chairperson Pynes asked if Senator Hironimus-Wendt was objecting to the course. Senator Hironimus-Wendt responded that, although there is some overlap with courses in Sociology, he does not wish to object to COMM 457 or to see it withdrawn, but would like for his department to be given the opportunity to review the course proposal and provide a letter of support. Bree McEwan, Chair of the Curriculum Committee for the Department of Communication, stated that she would be happy to consult with Sociology and Anthropology moving forward but does not see a problem with approving COMM 457 since Senator Hironimus-Wendt has indicated that his chair would support the course. Senator Hironimus-Wendt reiterated that he does not wish to object to the course. Ms. Hamm suggested that Faculty Senate could consider approving the course pending a letter of support from Sociology/Anthropology; she would then not send the request forward to the Provost’s office until that letter is received in the Faculty Senate office. Both Senator Hironimus-Wendt and Dr. Jorgensen approved this course of action.

NO OBJECTIONS PENDING LETTER OF SUPPORT FROM THE DEPARTMENT OF SOCIOLOGY AND ANTHROPOLOGY

3. Requests for New Options

- a) Broadcast News and Performance
- b) Broadcast Production

The Broadcast News and Performance and Broadcast Production options were pulled from the agenda by the department. Broadcasting Chair W. Buzz Hoon explained that year the department reviewed its curriculum and considered three different options but the faculty have now decided to reconsider and only go forward with the Sports Broadcasting option.

- c) Sports Broadcasting
- d) Interpersonal Communication and Processes
- e) Social Influence

NO OBJECTIONS TO THREE REQUESTS FOR NEW OPTIONS

4. Request for Change of Major

- a) Communication

NO OBJECTIONS

D. Council on General Education (CGE)
(Marjorie Allison, Chair, 2015-2016)

1. Annual Report (Diane Sandage, Chair, 2014-2015)

Dr. Sandage reported that CGE last year particularly focused on assessment Step 4 (the impact assessment has on student learning) because the Higher Learning Commission had red flagged this step in its annual review. The Council created a new “General Education Assessment of Student Learning Impact Form” which “requires faculty to examine assessment data and then modify courses based on the data” to address this concern. The degree to which this step is being implemented will be overseen by a CGE subcommittee created last year.

A second subcommittee was created last year to begin the process of considering the structure of General Education. Dr. Sandage pointed out that the last large review of General Education occurred in fall 2005, and large-scale reviews of institutional structures typically occur on ten-year cycles. The subcommittee examined peer institutions and other institutions nearby regarding hour requirements, categories, foreign language requirements, and additional graduation requirements. Senator Roberts asked what will happen with the data collected. Dr. Sandage responded that all CGE has done so far is to collect and discuss the data; next steps will be determined by this year’s Council members in association with the Faculty Senate.

NO OBJECTIONS

E. Council for Instructional Technology (CIT)
(Bree McEwan, Chair, 2015-2016)

1. Annual Report (Anna Valeva, Chair, 2014-2015)

Dr. McEwan, who will chair the Council this year, wrote and presented the report on behalf of last year’s chair. Dr. McEwan related that CIT members participated actively on various IT Governance boards and served as a method of communication between IT Governance CIT. CIT reviewed and approved three IT Governance proposals: 1) establishing a University-wide laptop program, 2) adopting an Adobe Creative Cloud site license, and 3) adopting Google Apps for Education. The second two proposals came before Faculty Senate and were approved. The first proposal was withdrawn by its creator, Mandeep Singh. Dr. Hironimus-

Wendt asked if a proposal is approved by CIT whether it “belongs” to that body or to the individual proposing it. Dr. McEwan explained that the proposal was originally submitted to IT Governance who asked for input from Faculty Senate. The Senate Executive Committee referred the proposal to CIT, who reviewed it and invited Dr. Singh to address the Council. While CIT submitted a report to the Senate ExCo approving the proposal, Dr. Singh found there was a lack of faculty support for the laptop proposal and withdrew it from the IT Governance process before it could go on to the full Senate for consideration.

Corrections to the report:

- Change “Faculty Senate President” on p. 1 to “Faculty Senate Chair.”
- Change “reduce parity among students” to “enhance parity among students” on p. 2.
- At the bottom of p. 3, change “2014-15” to “2015-16.”

NO OBJECTIONS WITH CORRECTIONS

F. Council for Intercollegiate Athletics (CIA)
(Jim Olsen, Chair, 2015-2016)

1. Annual Report (Jim Olsen, Chair, 2014-2015)

CIA held two meetings to review missed class schedules for athletic programs in accordance with University policy. The Council reviewed and approved athletic schedules for 20 men’s and women’s athletic teams. CAGAS approved Summit League Conference competitions mandated for baseball, softball, and track and field that fell during final exam week since exceptions to the final exam policy must be approved by that Council.

NO OBJECTIONS

G. Council for International Education (CIE)
(Gary Schmidt, Chair, 2015-2016)

1. Annual Report (Bhavneet Walia, Chair, 2014-2015)

Dr. Schmidt, who will chair CIE this year, presented the report on behalf of Dr. Walia, who was unable to attend. CIE approved four Global Issues (GI) courses last year – three from History and one short-term study abroad course from the College of Business and Technology.

Dr. Schmidt related that the issue of whether CIE should assess GI courses was discussed extensively. Departments had been asked to submit assessment instruments for their GI courses, but the Provost’s office determined that it is not within the purview of CIE to assess GI courses. Rather, the Provost’s office recommends that CIE conduct reviews of the courses to see if they are continuing to meet the Global Issues objectives originally submitted.

CIE approved allowing the transferability of GI courses taken at a different university, which was subsequently approved by Faculty Senate. The Council also discussed a proposal to waive the Foreign Language-Global Issues (FLGI) requirement for veterans. Dr. Schmidt related that after lengthy discussion among the Council, the majority opinion was that someone who has served overseas has not necessarily met the objectives of the FLGI requirement, so appeals by veterans will be handled on a case-by-case basis.

Dr. Walia represented CIE on an ad hoc FLGI committee examining the foreign language component of the requirement. The ad hoc committee has completed its report, CAGAS has submitted a response, and CIE will prepare its response early this fall so that the entire report can go forward to the Faculty Senate. CIE has been working on updating its policies and procedures document but is waiting on the conclusion of the ad hoc committee’s recommendations to complete the document since it may be impacted by the decisions from this committee.

Correction:

- In discussing the FLGI ad hoc committee, specify that the committee is composed of four senators (**one from** each college) and four members from Faculty Senate councils.

NO OBJECTIONS WITH CORRECTION

H. Summer School Committee (SSC)
(TBD, Chair, 2015-2016)

1. Annual Report (Kishor Kapale, Chair, 2014-2015)

SSC last year revised its bylaws to specify that summer school surveys will be conducted every two years rather than yearly. The Committee also prepared a policies and procedures document, as required in the Senate Bylaws. This year SSC will be working on its survey.

NO OBJECTIONS

I. Writing Instruction in the Disciplines (WID) Committee
(Nathan Miczo, Chair, 2015-2016)

1. Annual Report (Nathan Miczo, Chair, 2014-2015)

The WID Committee approved three courses for WID designation last year; however, the Department of Foreign Languages and Literatures asked that the WID designation for FL 350 be removed so that it could pursue designation as a General Education course, which was subsequently approved. One of the courses approved last spring will be submitted to Faculty Senate for consideration this fall once minor changes are made to the form.

Dr. Miczo related that a couple of years ago the WID Committee made significant changes to its philosophy in order to put more emphasis on instruction. In order to solicit feedback on the new process and make departments more familiar with it, in spring 2015 the WID Committee began a review of existing courses utilizing the new guidelines. The Committee asked for departments to volunteer to work through the new, more lengthy process; subsequently, the WID Committee was able to complete reviews of two courses (CHEM401 and PSY 323) over the spring semester. Dr. Miczo plans to send an email to department chairs this fall to continue this process after the Committee develops a long-range plan for course review.

The WID Committee adopted a new procedure for overenrollment last year which has overenrollment data reported prior to the start of each semester as well as following the official tenth-day counts. According to the report, the new process allows the Committee to contact department chairs and see if any additional compensation or accommodations are being offered to those instructors. The WID Chair will also report on overenrollment to Faculty Senate in October and March. The overenrollment reports also allow the WID Committee to make sure that courses which no longer have WID designation are removed from the list.

Dr. Miczo reported that the WID Journal has been retooled to a WID Anthology which will include examples of exemplary writing in WID courses. It is intended to assist WID instructors who would like to see student writing that has been judged to meet the WID requirements. A release form and remarks from the WID Chair will be sent to department chairs and WID faculty to solicit examples from their classes. Dr. Miczo hopes that the WID Anthology can become operational this semester. Senator Hironimus-Wendt remarked that he is excited about the prospect of a WID Anthology, which sounds like a great idea.

The WID Committee also held workshops in fall 2014 through the Center for Innovation in Teaching and Research (CITR) and hopes to do the same this year.

NO OBJECTIONS

J. Senate Nominating Committee
(Virginia Boynton, Chair)

Dr. Boynton thanked Ms. Hamm with helping to get the Committee started on its responsibilities for the year.

SENATE COUNCILS AND COMMITTEES:

Council on Admission, Graduation, and Academic Standards

Barry McCrary, LEJA	replacing	Mark Cole	Fall 2015 only	E&HS
Susan Meiers, Biology	replacing	Kristine Kelly	Fall 2015 only	At-large

Council on Curricular Programs and Instruction

Janice Gates, Mgmt/Mktg	replacing	Anna Valeva	2015-16	B&T
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Council on Intercollegiate Athletics

Larry Andrew, Computer Sci	replacing	Carrie Belsito	2015-18	B&T
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Council for International Education

Sean Cordes, Univ Libraries	replacing	Jeff Hancks	2015-16	Lib
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Writing Instruction in the Disciplines (WID) Committee

Cecil Tarrant, Mgmt/Mktg	replacing	S. Chakravorti	Fall 2015 only	B&T
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UNIVERSITY COUNCILS AND COMMITTEES:

Equal Opportunity and Access Internship Selection Committee

Lora Ebert Wallace, Soc/Anth	replacing	Jose Fernandez	2015-18	At-large
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Honors Council

Suzanne Bailey, LEJA (QC)	replacing	Rene Noppe	2015-16	WIUQC
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Judicial Board

Charles Malone, Univ Libraries	replacing	Jeff Hancks	2015-16	At-large
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Provost's Advisory Council

Renee Polubinsky, Kinesiology	replacing	Roberto Mazza	2016	At-large
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University Technology Advisory Group (UTAG)

Kanu Priya, Mgmt/Mktg	replacing	Debbie Lee	2015-17	WIUQC
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SGA COMMITTEES:

Council on Student Activities Funds

Jonathan Devereueawax, Econ	replacing	Jessica Lin	2015-17	At-large
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There were no nominations from the floor. The slate of candidates was approved by acclamation.

Senator Myers asked what can be done to improve the response rate to the annual Senate Nominating Committee survey. Senator Hironimus-Wendt suggested that the Committee should explore the possibility of conducting a fall survey to pick up new faculty that would not have had a chance to respond to the March survey. He stated that the tendency is to assume that new faculty

have no experience in higher education, but many of them, in his experience, do. He noted that such a change would likely require a Bylaws amendment. Dr. Boynton stated that she has been contacted by individuals who did not fill out the survey and who would like their names added to the list of respondents, which the SNC does on a regular basis. She added that individuals who are on sabbatical would likely not receive a spring survey. Chairperson Pynes asked if Senator Hironimus-Wendt would like for the Executive Committee to discuss this issue, and he confirmed this.

Senator McNabb asked if reminder notices are automatically sent for the SNC survey as they are for the survey on Provost and Presidential performance; Ms. Hamm confirmed that CITER sends reminder notices to faculty who have not completed the survey. Chairperson Pynes suggested that former chairs of the Senate Nominating Committee could be contacted to see if they have ideas for improving the response rate. Senator Sadler believes that it is important for senators to talk to new faculty in their departments and colleges and stress the importance of completing the survey for service. Senator McNabb suggested it might be helpful to see data from previous surveys to determine when the tide turned and the response rate fell, similar to the curriculum chart included for comparison in the CCPI annual report. She wonders if the decreased response rate could be a problem with incentives since faculty were very excited about the PAA process when it was first implemented but seem to be less enthusiastic now. Ms. Hamm will send the data for response rates to the survey to senators via email. Response data is also included in the SNC annual report every spring but only for comparison to the previous year. Senator Hironimus-Wendt noted that Unit A faculty numbers have decreased about ten percent, and there are only about 600 total faculty, so the problem of fewer responses might be due to attrition.

Senator Myers asked if some committees and councils could be eliminated or consolidated since faculty numbers are going down and new faculty who need committee service for tenure are not being hired. It was noted, however, that the majority of the committees and councils to which Senate makes appointments are University-wide and do not belong to the Faculty Senate. Parliamentarian Deitz pointed out that Senate Nominating Committee members represent their departments and their colleges, and it is a big responsibility to determine how to incentivize support for University service, no matter where a faculty member might be on the tenure track line. She added that there is an ongoing need for service throughout the academic year when faculty must step off of a committee for medical reasons, sabbaticals, or class conflicts, and she encouraged SNC members to work with college listservs to make sure that faculty in their colleges know who to contact if they need service. Chairperson Pynes pointed out that part of the job of a senator is to communicate to colleagues the issues that arise at Senate, and if senators let other faculty know that they are there for them, they will receive feedback. He commended the suggestion from Senator Sadler that senators reach out to new faculty in their departments and colleges to let them know who to contact about opportunities for service.

IV. Old Business – None

V. New Business

A. Election of Senators to Serve on Provost’s Advisory Council

One senator is needed to serve a two-year term on the Provost’s Advisory Council. Interim Provost Neumann explained that the Provost’s Advisory Council is composed of a wide range of individuals from across the University. She stated the meetings feature good discussions with an exchange of information and are intended to be advisory to gain feedback about what is going on across the University.

Motion: To nominate Senator DeVolder (Hironimus-Wendt)

Motion: To nominate Senator Szyjka (Szyjka)

There were no further nominations. Chairperson Pynes asked for the nominees to make a statement about their candidacy. Senator Szyjka stated that his understanding from the description provided by Interim Provost Neumann is that the appointee would attend events to gather information and

feedback from student organizations about their needs and bring that information back to the Provost, and he would be very capable of connecting with students. Senator DeVolder stated that from an academic standpoint the Provost's office is one of, if not the most, important office for WIU faculty. He thinks there is value in having people report to the Provost who are well informed. He stated that while students must certainly be kept in mind, there are also some tremendous issues that the University has been facing for several years and continues to face, which makes the job of the Provost more difficult. Senator DeVolder stated that in light of these issues, if he can support the Provost in any way he would like to do so.

Parliamentarian Deitz distributed paper ballots which were counted by the Parliamentarian and Recording Secretary. Senator DeVolder was elected.

B. Election of Committee on Provost and Presidential Performance (CPPP)

The CPPP is comprised of a representative from the Executive Committee and four additional senators from any college. Senator Brown volunteered to represent the Executive Committee.

Motion: To nominate Senator Roberts (Roberts)

Motion: To nominate Senator Hironimus-Wendt (Boynton)

Motion: To nominate Senator Dodson (Dodson)

Motion: To nominate Senator Bean (Myers)

Senator Bean declined the nomination since he will only serve on Faculty Senate during fall 2015 semester and will be on sabbatical during the spring 2016 semester.

Motion: To nominate Senator Carncross (Carncross)

There were no further nominations. Senators Brown, Roberts, Hironimus-Wendt, Dodson, and Carncross were declared elected to the Committee.

C. First Reading of Bylaws Amendments

1. Election Tabulation Results

Article III, Section 1.d. (Election of Members) of the Faculty Senate Bylaws states that "The faculty shall be informed of the results and the tabulation of the vote." The proposed amendment would change this to read, "Results shall be tabulated and shall be made available to faculty by request."

Senator Boynton asked if this means that, if approved, tabulation results would be provided to every faculty member or only to the faculty member that requests the results. Chairperson Pynes responded the intention is to change the Bylaws so that only a faculty member requesting the results would be provided with them; Senator DeVolder, who wrote the amendments, confirmed this is correct. Senator Hironimus-Wendt stated that decorum led previous Faculty Senates to not make the results public, but a Freedom of Information Act (FOIA) request last year requires that procedure to be changed; thus, if the amendment is defeated the results will be made public to faculty following the vote. Chairperson Pynes pointed out that nowhere in the Bylaws does it say how the faculty are to be informed; vote tallies could be announced in a report at the end of the Senate year rather than an email to all faculty. He noted that the Bylaws language and past practice have differed, and if the amendment fails a decision will need to be made how the results are to be made public. Senator Hironimus-Wendt pointed out that in most cases the results of elections are made public immediately following voting. He stated that although he is not advocating for or against the amendment, he does not see the need, if the amendment fails, to change the original intent to make the results public to all faculty immediately following voting.

Senator Bean stated that he appreciates the discretion of the proposed amendment. He noted that the amendment changes nothing except that the faculty member or senator involved can choose whether or not to discover the results. He pointed out that nothing is secret, but also the results would not be made public unnecessarily. Senator DeVolder clarified that the request for the results would not be limited to the faculty member or senator involved in the election; the point of the amendment is that any faculty member could request the vote tallies.

Senator Dodson asked if the FOIA request indicated a lack of transparency or the suggestion that because the results were not made immediately public that the Senate was not being transparent. Chairperson Pynes responded that he does not think this was the case. He stated that when the person who was running requested the vote tally and was told that past practice was to not release the counts, the individual might have merely wanted to know how close the race was, whether the individual lost by just a couple of votes or by a wide spread, perhaps to help decide whether to run again. Senator DeVolder confirmed that the individual was told that releasing the information was not consistent with past practice, thus, the former Senate chair wished to consult with the Executive Committee before releasing the information. Since the FOIA request was presented over spring break when the Senate and ExCo were not in session, that consultation was unable to occur. Chairperson Pynes reiterated that he does not think Faculty Senate was trying to hide anything; there was simply a difference between past practice and what was written in the Bylaws.

2. Ex-Officio Members of Senate Councils and Committees

Article VII, Section A.3. of the Bylaws states that “Faculty members shall not serve concurrently on more than one standing committee or council of the Senate. Members of the Senate may not serve on standing councils of the Senate during their term in office as Senators.” A Bylaws amendment to add the statement, “Faculty members serving ex-officio on one Senate council or committee may serve concurrently on another Senate council or committee” failed in April 2015. Senator DeVolder has proposed a new Bylaws amendment to add the sentence, “Faculty members serving ex-officio on one Senate council or committee may serve concurrently on one other Senate council or committee only when another eligible faculty representative cannot be identified.” Chairperson Pynes explained that an issue arose last year regarding a faculty member serving ex-officio on the WID Committee who would like the ability to serve simultaneously on other Senate councils or committees.

Senator Hironimus-Wendt pointed out that in most cases ex-officio members of Senate councils or committee are administrative personnel. He asked if this includes any department chairs serving ex-officio since they have dual appointments as both administrators and faculty. Chairperson Pynes confirmed that no department chairs are currently serving ex-officio on Senate councils or committees. Senator Hironimus-Wendt asked if the discussion specifically concerns faculty on the WID Committee. He believes the role of department chairs serving on Senate councils and committees is problematic. Senator Pynes pointed out that these are two different issues. There are no department chairs serving ex-officio on Senate councils or committees, and the Bylaws amendment is intended to solve a small problem involving only one or two councils that might have ex-officio faculty service. Senator DeVolder confirmed that the amendment is only intended to address a problem brought up in regard to the WID Committee. He added that for purposes of Senate, chairs are considered as faculty members, not administrators. Senator DeVolder also observed that, while conceivable that a chair might be invited to sit ex-officio on a Senate council or committee, he does not recall that happening and thinks it would be a rare exception.

Senator Hironimus-Wendt observed that department chairs represent a budget and have professional loyalty to the administration, unlike the role of a faculty member within a

department. He noted that department chairs have to balance the interests of their department against other interests and departments, while a faculty member is not put in that position. He wonders if the Bylaws amendment would allow individuals in dual positions, such as chairs, to serve ex-officio and be giving input to a committee as well as to a department.

Chairperson Pynes reiterated that a distinction needs to be made, and the concern about the dual role of chairs as faculty members is a separate issue. He pointed out that the Senate Bylaws consider chairs to be faculty if they are representing faculty on one of the Senate councils or committees, in which case under the current Bylaws they could not be ex-officio, and if the amendment is passed they could only serve ex-officio on one other Senate council or committee. He added that since it is not currently the case that any chairs serve ex-officio roles on Senate councils or committees, that particular concern does not apply to this amendment.

Motion: To adjourn (Myers)

The Faculty Senate adjourned at 5:26 p.m.

Jeff Brown, Senate Secretary

Annette Hamm, Faculty Senate Recording Secretary