Western Illinois University School of Graduate Studies  
Request for a New Graduate Program

(All requests for new graduate degree programs must have completed a feasibility study (www.wiu.edu/provost/curriculum/FeasibilityStudy.pdf) and have followed the WIU new degree development process)

| **College:** | **Date:** |
| --- | --- |

**Department responsible for the degree program:**

**Name of department chairperson:**

**Name of graduate program:**

**Proposed date of first offering:**

| Proposed location(s) of offering: | \_\_\_Macomb | \_\_\_WIU-QC |
| --- | --- | --- |

**Signatures required:**

Department Curriculum  
Committee (if appropriate) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: ­­­­­­­­­­­­­­­­­­­­­­­­­­­­ \_\_\_\_\_\_\_\_\_\_\_\_

Department Chairperson \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_

College Curriculum  
Committee (if appropriate) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_

UCEP (if Teacher Ed) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_

College Dean \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_

Graduate Council \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_

Academic Vice President \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_

President \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

**In addition to the indication that the feasibility study has been approved, please provide the following to support the request for a new graduate program:**

1. Statement of educational objectives of the degree program.
2. Describe how the proposed degree program will contribute to the University’s mission and support the University strategic plan.
3. Identify similar programs in the state and compare these programs to the proposed program.
4. Narrative description of the program explaining how the curriculum is structured to meet the program’s stated objectives.
5. Statement of what students are expected to know and/or be able to do upon completing the program (desired student learning outcomes).
6. Admission requirements.
7. Proposed curriculum including core courses, other courses, course descriptions, credit hour requirements, exit options, graduation requirements. Course proposal forms are required for all new courses.
8. Description of the program’s assessment plan. Identify measures to be used to assess and improve student learning, curriculum, and instruction.
9. If all or part of the proposed program is to be delivered off-campus and/or via the internet, include the description of the program’s mode(s) of delivery.
10. Indicate additional faculty needed to permit offering of this program.
11. Indicate any special equipment needed to permit offering of this program.
12. Indicate any special space requirements such as laboratories, clinics, or other special facilities needed to permit offering of this program.
13. Indicate journals or other library resources needed to permit offering of this program. Include a statement from the Dean of Libraries.
14. Explain how the coursework reflects the significance of the degree. If a doctoral program, also explain how the degree is differentiated from a master’s program.
15. For doctoral programs, explain how the research/performance component of the degree program differentiates from a master’s program.
16. For doctoral programs, explain how the exit option component of the degree program differentiates from a master’s program.

**All new advanced degree programs must also be approved by the WIU Board of Trustees and the Illinois Board of Higher Education.**

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