Program Review Self-Study

(REQUIRED FOR 8-YEAR CYCLICAL REVIEW FOR PROGRAMS AND CENTERS ONLY)

Executive Summary (to be submitted with the self-study)

The executive summary should consist entirely of concise bullet points describing items that have been identified in the preliminary self-study as follows:

- Program strengths
- Potential concerns and remedies

Self-Study (elements of the self-study should include, but are not limited to, the following:

I. Description and Analysis of the Program

a. Overview of the academic unit
   i. Mission of the academic unit
   ii. Alignment of the program with the mission of the University
   iii. Programs offered by the academic unit
   iv. Outstanding characteristics of the unit
   v. Academic Advisement and Career Counseling
   vi. Facilities (overview of space and equipment, maintenance plan if applicable)
   vii. Library and Other Resources
   viii. Budget and planning process
   ix. Other

b. Overview of the degree program being reviewed
   i. Program goals
   ii. Student demand (enrollment history, credit hours generated)
   iii. Profile of majors
   iv. Degrees conferred
   v. Cost study information
   vi. Other

c. Relevant contextual information
   i. Description and evaluation of major changes in the program
   ii. Description and evaluation of changes in the discipline or field
   iii. Student demand
   iv. Societal need
   v. National trends in recruiting faculty
   vi. Other elements appropriate to the field

d. Curriculum of degree program being reviewed
   i. Rationale for curriculum (major/minor, general education, service courses)
   ii. Published student learning outcomes
   iii. Coherence and overall design of curriculum and course offerings
   iv. Methods of course delivery, including improvements in technological innovation and comprehensive data systems

v. Direct measures used for assessment of student learning and assessment results (include program assessment plan)
vi. Co-curricular experiences
vii. Measures of curricular effectiveness (student/employer satisfaction, results of national certification tests, placement results, post-graduation success, etc.)
viii. Process for curriculum revision
ix. Other

e. Faculty of degree program being reviewed
    i. Profile of faculty
    ii. Method of faculty evaluation (school/program criteria)
    iii. Indicators of faculty quality inherent to the discipline/field of study
    iv. National reputation of the program faculty
    v. Scholarly/creative activities of program faculty
    vi. Faculty development opportunities
    vii. Other
f. Quality measures for the program
    i. Indicators of quality in the discipline/field and justification for these as the best measures of quality
    ii. Peer comparisons for each of these measures from established University benchmark institutions or other appropriate institutions based on specific programmatic uniqueness.
    iii. Other

II. Response to Previous Program Review Recommendations

a. Actions taken addressing the previous program review recommendations

III. Major Findings

a. Strengths identified from the review process
b. Weaknesses identified from the review process
c. Opportunities for program improvement
d. Evidence of students meeting published learning outcomes

IV. Recommendations and Action Plans

a. Recommendations identified from the review process
b. Initiatives and action plans for the program for the next three to five years to meet recommendations